



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

www.winneconnewi.gov

## Minutes

### PUBLIC WORKS COMMITTEE

Monday April 13th, 2026, at 10:30am

Village Board Room, 30 South First Street

---

Call to order by chair Paul Olson at 10:30 a.m.

#### **Roll Call**

Chair Paul Olson - Present

Trustee Michael Bouras - Present

Trustee Brian Miller - Present

Director of Public Works Allen Mankiewicz – Present

#### **Approval of Minutes**

March 9th, 2026

**Motion** by Bouras and seconded by Miller to approve the minutes of March 9<sup>th</sup>, 2026, as presented and carried by voice vote.

#### **Public Participation**

None, reporter Dave Gill in attendance

#### **Communications**

Trustee Bouras presented an outline for a time capsule

#### **Operations Report**

- McMahon Report – Brad Werner
  - Discussed the bid tabulations that came in for the upcoming construction season regarding 14<sup>th</sup> Ave extension, portions of Grant St, and Enterprise rd.
  - Possible old concrete road buried under Grant St., public works has been tasked with potholing the site to confirm if the concrete exists or is absent
- MCO Report – Allen Mankiewicz

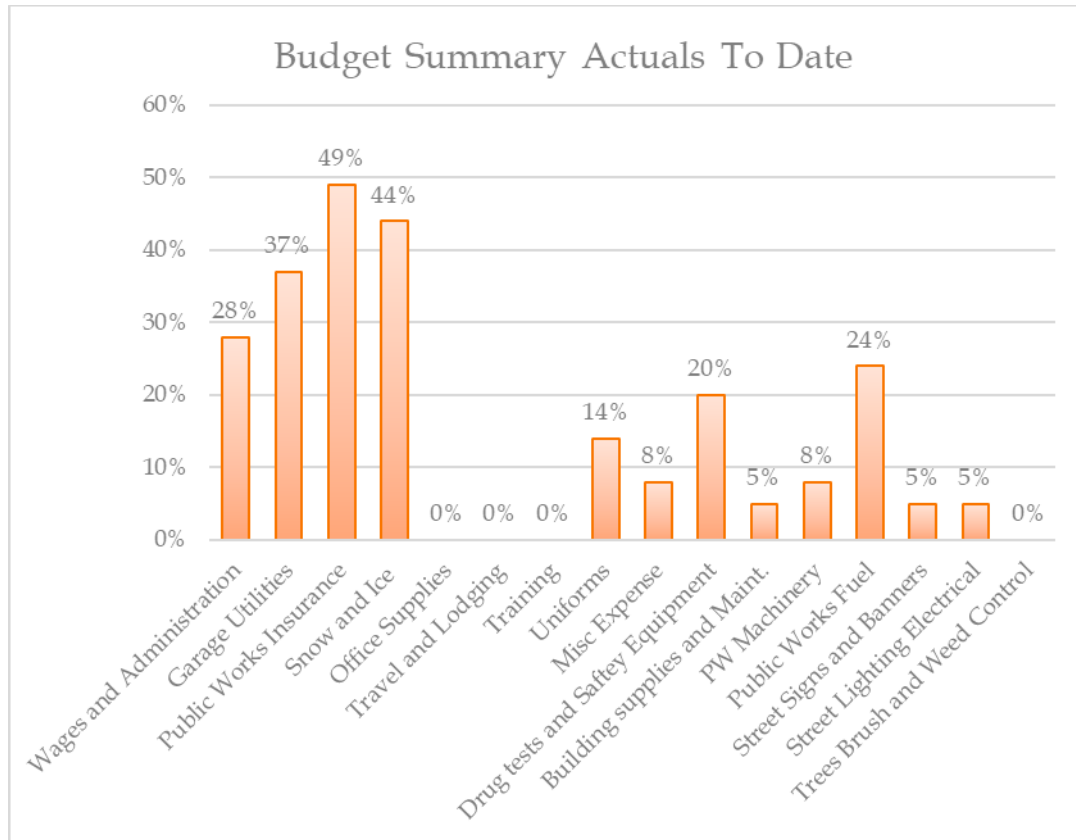
#### **Waterworks:**

- 3/3--Ferguson fixed hydrant on Willow that was sheared off by car.
- 3/12--New Transducer installed for Big Blue water tower.
- 3/13--Well 1 motor failed. Municipal Well pulled old pump and motor, diagnosed bad motor. New motor installed on 3/20.
- 3/19--Backflow preventers tested at Hall and WWTP
- 3/20--Sump pump in pit at Big Blue failed. Installed new sump pump.
- Water meters were read.
- New water meter installs on going.
- Submitted monthly DNR report.
- Monthly distribution bacteriological samples were safe.
- All Digger's Hotline locates are up to date.

#### **Wastewater:**

- 3/2--Lee's Manufacturing replaced Gear Box on fine screen compactor. Looks like shaft of compactor may be bent. Still talking with Jay from Lee's to get that fixed.
  - 3/9--Sable installed rebuilt pump at 7<sup>th</sup> St lift station.
  - 3/22--UPS failed at WWTP causing PLC (main brain of WWTP) to shut down. Reece got a call around 3:30am for a sewer backup in a home. Checked manholes, which were surcharged, made their way to the plant where they found the issue. Allen can go into more detail regarding this.
  - 3/23--Sable brought in a portable pump to handle influent flow. This bypassed the fine screen and pumped influent into crit classifier.
  - 3/24--Sable pulled all 4 raw pumps and motor for fine screen compactor.
  - 3/30--Sable installed new motor for compactor.
  - Several high flow events.
  - Submitted monthly DNR report.
  - Generators exercised.
  - Preventative maintenance performed on equipment.
  - Weekly visual lift station inspections were completed.
- Director's Report – Allen Mankiewicz
    - Personnel
      - None
    - Equipment
      - Replaced center broom on Street Sweeper, curb brush, rubber flaps in front of the brush, programming
      - Truck 4, in right now, hydraulic leak, oil change, fluid changes, fixing heat, body work
      - Truck one oil change in house
      - Toro Groundmaster, blades, spindles 4 of the 7
      - Kubota small tractor is in right now getting looked at
      - Bearings on the Street Sweeper being evaluated
      - Hydraulic leak on the skid steer
      - Truck 13 going in for an oil change
      - Truck one going in for heat replacement

- Finance



YTD we have spent \$102,608.72 on the \$451,399.01 of the budget, which is 22.73%

- Key Events

- Large item drop off at the compost site was completed
- Street Sweeping Began for the season
- Wastewater back up March 22<sup>nd</sup>
- Snowstorm Elsa March 15<sup>th</sup>
- Operations meeting with MCO
- Opening the Parks

- SOP's

- Preventative Maintenance Handout

**Old Business**

**Action and consideration** to review seasonal meter billing for The Landings Condo Association (475 Captains Court) and possible credit.

**Motion** by Bouras and seconded by Miller to credit The Landings Condo Association (475 Captains Ct.) in the amount of \$1,967.11 and no credit towards the necessary upgrades to the deduct meter program

**Action and Consideration** to approve the new private hydrant ordinance as presented Allen to review the 3-year record keeping requirement stated in the draft ordinance

**Motion** by Bouras and seconded by Miller to approve the new private hydrant ordinance with the condition that record keeping of the hydrant maintenance only needs to be held for 3 years by the owners of the hydrant(s), and carried by voice vote

### **New Business**

**Action and consideration** to award MCC Inc. the contract W0011-09-25-00724, 2026 road construction projects in the amount of \$683,659.57

**Motion** by Bouras and seconded by Miller to award MCC Inc. contract #W0011-09-25-00724 in the amount of \$683,659.57 and carried out by voice vote.

Discussion on equipment preventative maintenance.

- This was discussed in the operations report

Discuss repairs to curbs, storm grates and other infrastructure in the right of ways.

- The Committee requested the development of a Standard Operating Procedure (SOP) for catch basin repairs. The SOP should establish a consistent methodology for evaluating and prioritizing catch basins based on condition, including criteria to identify those in the greatest need of repair or replacement. Additionally, the SOP should define an annual target or standard for the number of catch basins to be repaired or replaced each year.

**Motion** by Miller and seconded by Bouras to move into closed session pursuant to Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, or performance evaluation data of public employees.

**Motion** by Bouras and seconded by Miller to move back into open session

**Confirm next meeting date:** May 11th @ 10:30 a.m.

### **Adjourn**

**Motion** by Bouras and seconded by Miller to adjourn at 12:03 p.m. and carried unanimously by voice vote